The Southern Concourse is the official publication of Southern States Correctional Association. Requirements are:

1. The Southern Concourse shall be published four (4) times per year - February (Winter), May (Spring), August (Summer), and November (Fall), and mailed to the current membership. Months for publication may vary slightly depending on the scheduling of the Mid-Winter Training Conference and Annual Summer Training Conference.

2. The Executive Secretary shall be the editor of this publication.

3. Officers and State Representatives shall be a primary source for articles for each publication.

4. Each edition of the Southern Concourse shall contain, but not be limited to, the following:
   
   a. Membership application form
   b. Calendar of events
   c. A Notice soliciting articles for publication from the members
   d. Mailing list of the officers and state representatives
   e. Article welcoming new members
   f. President’s Message
   g. List of each SSCA Committee
   h. Articles of interest to the membership

5. The designated issues shall contain, but not be limited to, the following:
a. February (Winter)
   i. Highlights of the Mid-Winter Training Conference
   ii. Treasurer’s report
   iii. Application and criteria for the Line Officer(s) of the Year Awards
   iv. Article soliciting candidates for the State Representatives whose term will expire
       and for Secretary of the Association
   v. Articles advertising the upcoming conference
   vi. Registration forms for the upcoming conference
   vii. Suggested changes in the Constitution and By-Laws as proposed

b. May (Spring)
   i. Article soliciting Resolutions
   ii. Article soliciting candidates for the State Representatives whose term will expire
       and for Secretary of the Association
   iii. Articles advertising the upcoming conference
   iv. Outline of the Training Program for the upcoming Annual Summer Training Conference

c. August (Summer)
   i. Reports from each conference speaker to share information with members not
      in attendance
   ii. Highlights of the Annual Summer Training Conference business meeting. These
       highlights shall include the following committee reports:
      1. Resolutions
      2. Constitution & By-Laws (approved changes)
      3. Time & Place Committee - location & date of next conference site
      4. Nominations/Elections - to include narrative on newly elected Secretary
         and State Representatives
      5. Treasurer’s Report
      6. David H. Williams Excellence of Service Award Recipient
      7. Line Officer Award Winners (All nominees are to be listed and
         recognized)
      8. P.C. Shields Award Winner
      9. Kenneth Law Scholarship Award Winner(s)
      10. Member Training Award Recipient(s)
      11. New Member Training Award Recipient
      12. Catastrophic Weather Committee
iii. Applications and criteria for the following awards:
   1. David H. Williams Excellence of Service Award
   2. Kenneth Law Scholarship
   3. P.C. Shields Award
   4. Line Officer Award

d. November (Fall)
i. Article soliciting written suggestions for Revision to the Constitution and
   Standard Operating Procedures.
ii. Any information of interest to the membership from the Officers' Fall meeting
iii. Information advertising the Mid-Winter meeting
iv. Applications and criteria for the following awards:
   1. David H. Williams Excellence of Service Award
   2. Kenneth Law Scholarship
   3. P.C. Shields Award
   4. Line Officer Award